



**CONDITIONAL SITE PLAN APPROVAL APPLICATION  
FOR A TEMPORARY OUTDOOR PATIO ASSOCIATED TO  
COVID-19 EMERGENCY ORDERS.  
MUNICIPALITY OF NORTH GRENVILLE**

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Name of Applicant / Property Owner:			
Address:		Phone:	e-Mail:
Name of Person / Company Installing Patio :			
Address:		Phone:	e-Mail:
Location:		Plan No.:	Part:
Patio Size:	Length:	Width:	
Patio Use:	Occupant Load:		
Setup Date:	Owner's Signature:		Application Date:

**PLEASE CHECK THE APPLICABLE BOXES BELOW**

	YES	NO
1 The patio is a physical extension adjacent to the premises to which a licence to sell liquor applies.		
2 The licensee is able to demonstrate sufficient control over the physical extension of the premises.		
3 There is no condition on the liquor sales license prohibiting a patio.		
4 The capacity of the patio, or extended patio space where the licensee has an existing licensed patio does not exceed 1.11 square meters per person.		
5 Social distancing separations of 2 m can be provided through out the patio.		

If the 'YES' column is checked on all response to the above questions, a **Temporary Site Plan Approval** is required for the proposed patio.

- Please submit with this application a scaled and fully dimensioned site plan showing the location of all structures and the proposed patio locations, including proposed seating facilities and any proposed control structures such as fencing etc. If there is an internal layout of walls or other obstructions please indicate these on a separate floor plan indicating aisles of exit travel. (Refer to Instruction & General Provision Sheet attached).
- You will also need to provide a copy of your current liquor sales license.

A Building Permit will not be required for an open air patio for this application. Should you wish to include a tent or other structure please complete and submit a Tent Permit application or a Building Permit application.

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Tent Permit Required
<input type="checkbox"/>	<input type="checkbox"/>	Building Permit Required
<input type="checkbox"/>	<input type="checkbox"/>	Local Road Encroachment Permit Required
<input type="checkbox"/>	<input type="checkbox"/>	County Road Closure Permit Required

I have authority to bind the Corporation in this matter, pursuant to the Delegated Authority granted to me pursuant to By-law No. 85-17

Approved By

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Philip Gerrard  
 Director of Planning and Development  
 Municipality of North Grenville.

Date:

**APPROVAL STIPULATIONS:**

The Owner acknowledges the following stipulations will be met and adhered to at all times during the approval of the temporary patio:

1. Any and all approvals required by AGCO (Alcohol and Gaming Commission of Ontario) are the responsibility of the Owner and shall be attained prior to any occupancy of the temporary patio takes place;
2. Any and all approvals required by road authority having jurisdiction are the responsibility of the Owner and shall be obtained prior to any occupancy of the temporary patio taking place;
3. Any and all approvals required by LLGDHU (Lanark Leeds Grenville District Health Unit) are the responsibility of the Owner and shall be obtained prior to any occupancy of the temporary patio taking place;
4. Temporary outdoor patios cannot be put upon a structure as defined by the Ontario Building Code, and shall not have any roofs, pergola's or gazebos erected during the time it is permitted as per this MOU (umbrellas for tables are permitted);
5. No hindrance of the required AODA (Accessibility of Ontarians with Disabilities Act) shall be permitted at any time on Municipal property or Ontario Building Code required accessible walking areas. The required 1.5 m path of travel along sidewalks cannot be encroached upon;
6. Any use of Town property for a temporary patio (that does not hinder AODA requirements) will require approval from the Planning Department prior to being erected and will require a signed hold harmless agreement with proof of General Commercial Liability Insurance provided with a minimum of \$5,000,000.00 liability, and the Municipality named as additionally insured. Such insurance certificate shall be maintained during the entire time that the temporary outdoor patio is permitted to exist via this MOU;
7. All fire lanes, and means of egress from the building shall be maintained, hydrants shall not be covered or hindered in any way;

8. All barrier free parking spots shall be maintained, all barrier free walks shall be maintained (sidewalks on private property that allow access to the building in the barrier free path of travel), and
9. The patio occupant load shall not be permitted to exceed the occupant load of the current building it serves.

**Duration:**

The Temporary Site Plan Approval will be valid until such time that any of the following criteria are met:

1. The Provincial Emergency Order has been removed, or
2. The Provincial Emergency Order has been modified and allows 50% or greater occupancy of the interior of the restaurant.

**Disclaimer:**

This Site Plan Approval does not in any way constitute an approval for the temporary patio after the duration of the Site Plan Approval. Any extended use of the patio will require approval from the Planning Department, and will require full approvals prior to continuing the use of the temporary patio beyond the temporary approval timeframe.

The Owner recognizes and acknowledges all requirements of this memorandum and agrees to strictly adhere to them.